



CAMERON LODGES
LOCH LOMOND

OWNERS' INTERNAL EXCHANGE MANDATE FORM

RESORT	LODGE NUMBER	WEEK NUMBER	YEAR

I/We wish to register the above Lodge and Week on the Cameron Lodges Internal Exchange Scheme.

I/We have read and understand the Terms and Conditions of the scheme.

I/We understand we will check the listings on the website www.lodgeownerexchange.co.uk and if a suitable exchange option is found I/we will contact the Internal Exchange Office on 0333 003 8557.

The Internal Exchange team will then contact the appropriate owner to suggest the exchange.

If the exchange is successful both parties in the exchange will pay an Administration Charge of £100.00.

Name:		Tel No: (H)	
Address:		Tel No: (M)	
Postal Code:		Email Address:	
Authorisation Signature:		Date:	

1st CHOICE Resort Requested:		2nd CHOICE Resort Requested	
Lodge Size Requested:		Lodge Size Requested:	
Arrival Date/Week no.:		Arrival Date/Week no.:	
3rd CHOICE Resort Requested:		4th CHOICE Resort Requested	
Lodge Size Requested:		Lodge Size Requested:	
Arrival Date/Week no.:		Arrival Date/Week no.:	

On receipt of this form duly signed we will place your lodge on our Exchange List.

Please post the completed form to:

Internal Exchange Department, The Stable Block, Cameron House On Loch Lomond, Dunbartonshire,
G83 8QZ

Or email: internalexchange@cameronlodges.co.uk

Tel: 0333 003 8557

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INTERNAL EXCHANGE TERMS AND CONDITIONS

Please check availability in the first instance on the internal exchange website. If a suitable week is found, then please contact the Internal Exchange Office on 0333 003 8557 giving details of the desired week. The Internal Exchange team will note the request and contact the other owner. Once both owners agree the exchange, the Internal Exchange team will request the payment of the Exchange Fee of £100.00 per party. Only on receipt of this payment is the exchange final, after which you will receive confirmation.

1. The Internal Exchange programme is administered and facilitated in its entirety by Cameron House Lodges Ltd (CHLL), a company incorporated under the Companies Acts and having its registered office at 3rd Floor 63 St. James's Street, London, England, SW1A 1LY.
2. All Maintenance Fees must be in good standing for the year being exchanged, prior to your lodge being accepted onto the Internal Exchange Programme.
3. Exchanges can be made into either Cameron House Lodges or Cameron Club Lodges (formerly The Carrick).
4. Your lodge must be free from any other External Exchange or Rental programme. It is possible to register your lodge on the company Rental programme and Internal Exchange programme, but this is on request basis only and requires written notification.
5. Short breaks can be exchanged, however if only part of the week is exchanged, we will assume that the remainder of the week will be occupied by you unless you notify us otherwise. A £100.00 Exchange Fee will be charged for each short break. If you choose to occupy the part of the week that has not been exchanged then a £100.00 cleaning fee will apply for Cameron House owners and £50.00 for Cameron Club owners.
6. If you are unable to occupy the Exchanged Lodge, your reservation will be forfeited. It cannot be placed on any other Exchange programme or rented out.
7. The Internal Exchange team will not contact you unless there is an exchange pending.
8. The Internal Exchange team will assume you are occupying your own lodge if no suitable exchange is made, unless we are notified otherwise.
9. You may contact the Internal Exchange team at any time prior to a successful exchange to remove your lodge from the Exchange List. This request must be made by email or in writing to the address below.
10. If an exchange has been requested and accepted, you must proceed with the exchange.

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11. If you do not respond to an exchange request within seven days, we may cancel the request, to allow the other owner time to consider alternative exchange options.
12. If you are offered more than three suitable exchanges which you reject, we will ask you to update your request information to keep the website as accurate as possible.
13. The Exchange Programme is strictly subject to availability. We reserve the right to withdraw, vary or suspend the Exchange Programme at any time and without notice. Our only liability to an owner will be to refund the Exchange Fee and we will not otherwise be liable for any compensation, expenses, loss and/or damage sustained by any owner as a result of such withdrawal, variation or suspension of the Exchange Programme.